Flow Chart of the PDSA Improved Tobacco Cessation Screening, Referral, and Documentation Process

Client presents to PSR for WIC

CA/RD Takes Client to room

CA/RD assess/ ask tobacco use

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Yes Tobacco Use

No Tobacco Use

No action needed

Ask Client if desires more info about quitting tobacco

Yes

No

CA/RD document response in subjective SOAP notes

Ask Client to complete chart documentation form

Client identifies barriers to quitting

CA/RD client centered education on barriers

Client ready to quit within 30 days?

Client completes QuitLine Fax Referral Form

Quitline makes 5 attempts to contact client

Tob Cess Staff receives faxed Participant Outcome Report from QuitLine

Tob Cess Staff picks up forms from basket weekly

CA/RD places all paperwork in WIC’s tobacco basket

Tob Cess Staff completes Participant Info Form

Tob Cess Staff faxes QuitLine Form to QL/QN

Tob Cess Staff files in client chart:
1. Chart Doc Form
2. QuitLine Fax Referral Form
3. QuitLine Participant Outcome Report

CA/RD Review & finish:
1. Chart Doc Form
2. QuitLine Fax Form
   (if applicable)
   Place SC on client calendar

Tobacco Cess Staff picks up forms from basket weekly

CA/RD Review & finish:
1. Chart Doc Form
2. QuitLine Fax Referral Form
3. QuitLine Participant Outcome Report

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