**Plan**

1. **Getting Started**
Kane County community partners have a history of showing strong support for the health department but were less likely to share resources. Identification of community resources and leveraging them will result in increased productivity and reduce duplication of efforts to achieve IPLAN goals.

2. **Assemble the Team**
The team consisted initially of a core team of the Community Health Director and the IPLAN coordinator. Realizing that a larger team would be beneficial it was expanded to include the entire division of Community Health.

3. **Examine The Current Approach**
An inventory of community resources/partnerships that contribute to IPLAN priorities was conducted. Identified partnerships were categorized using Himmelman’s matrix. The categories were: Networking, coordinating, cooperating and collaborating. Force field analysis was used to identify the driving and restraining forces, which were then prioritized.

4. **Identify Potential Solutions**
- Categorize identified partnerships using Himmelman’s matrix
- Improve meeting effectiveness
- Introduce action agenda tool
- Include follow-through items on agenda
- Include list of attendees in minutes
- Include meeting objectives on the agenda

5. **Develop Improvement Theory**
Since meetings are our main point of contact with our IPLAN partners, it was important to improve productivity and follow-through at our meetings. The action agenda was able to put in focus assigned tasks in a non-threatening manner.

6. **Test the Theory**
The action agenda was implemented and meeting effectiveness was used to assess productivity at meetings.

7. **Check The Results**
The meeting effectiveness tool showed that overall productivity increased to 90%, an increase of 24% from baseline. Also, clear goals and commitment to the group increased to 90%, an increase of 24%. About 42% of partners committed to contributing resources.

8. **Standardize the Improvement or Develop New Theory**
- Action agenda is now being used at all Community Health Division-sponsored meetings
- Meeting effectiveness is also being used at all Mental Health committees and subcommittees to track effect of using action agenda

9. **Establish Future Plans**
- Other health department partnerships are being categorized and evaluated for redundancies and effectiveness
- Department-wide training on productive and effective meetings is being planned based on key learnings such as success of the action agenda.

**Aim Statement**: To increase identification of resources within the community and improve the sharing and leveraging of these resources to achieve IPLAN priorities. We do this in order to maximize the strengths of the community and reduce duplication of efforts to better achieve IPLAN priorities.

<table>
<thead>
<tr>
<th>Measures</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inventory 100% of community resources that can contribute to IPLAN priorities <em>(Short)</em></td>
<td>Achieved.</td>
</tr>
<tr>
<td>Increase to 90% overall meeting productivity at community health division-sponsored meetings <em>(Interim)</em></td>
<td>Overall effectiveness at 90%, an increase of 24% from baseline</td>
</tr>
<tr>
<td>Categorize 100% of identified partnerships in Community Health Division using Himmelman’s matrix <em>(Interim)</em></td>
<td>Completed</td>
</tr>
<tr>
<td>50% of partners commit to or contribute resources to address target IPLAN priorities <em>(Long)</em></td>
<td>42% of partners currently contribute resources</td>
</tr>
</tbody>
</table>

**Stratification of Partnerships**

- Networking: 58%
- Coordinating: 13%
- Cooperating: 18%
- Collaborating: 11%

**Kane County Community Partnership QI Project**

**Force-Field Analysis**

**Strategic Objectives**

- To strengthen and maintain meaningful partnerships that are productive and relentless-based with a common agenda creating mutually beneficial outcomes.

- Driving Forces:
  - Synergy
  - Positive change
  - New direction
  - Leadership
  - Visibility
  - Positive relationships

- Restraining Forces:
  - Lack of ownership
  - Lack of transparency
  - Time barriers
  - Who gets credit issues
  - Corruption
  - Duplication
  - Futility
  - Funding

The team selected to focus on improving follow-through and meeting productivity.