**YADKIN COUNTY HEALTH DEPARTMENT**

**CORRECT ADDRESS INFORMATION**

**PDSA**

**PLAN**

**Objective**

To obtain working addresses and phone numbers for clients so Abnormal Pap Coordinator and Practitioners will have a correct way in which to contact a client and/or parent/guardian with abnormal results.

**Predictions/Hypotheses**

HIS/TeleTask/NCIR and ½ slip will contain correct information to contact client and/or parent/guardian.

**Test**

Trish Belton had Alice Mitchell update ½ slips to include “address doctor can reach you” and “phone number doctor can reach you” and also added an emergency contact phone number by 3/11/11.

**Data Collection**

No Data Collection of results had been done at this date 3/17/11.

**DO**

Started using new ½ slips on 3/14/11.

**STUDY**

We will monitor staff ability to contact clients and keep a running log of incorrect data received by clients, and/or guardians.

**ACT**